# **M**<sup>c</sup>KESSON

#### InterQual® View

# Downloading InterQual View

Please follow the instructions below to complete the two phases of downloading InterQual View. This product is available to all InterQual licensed organizations free of charge.

NOTE: It is important that the only person who downloads InterQual View is the person at your organization responsible for downloading software.

### Phase 1: Requesting Your Product Key

- 1. Access McKesson Health Solutions (MHS) Customer Hub using Internet Explorer at: http://mhscustomerhub.mckesson.com
  - a. If you have a Customer Hub log in already, proceed to log in and continue to step 2
  - b. If you have not accessed Customer Hub previously, click "Need a User ID and Password"
    - i. Enter your corporate email address
    - ii. If you receive an error message, please contact customer support at the number provided to get your log in information
- 2. On the MHS Customer Hub home page, go to "Create New Case" in the left navigation bar

| MSKESSON              | Home   My P   | rofile   My Company's Info   Other Links   Offices   Download Central   | Education   Site   | Tour   He   |
|-----------------------|---|---|--|---|
| Empowering Healthcare | Welcome   | 9   |  |   |
| Knowledge Items       | MHS Cu<br>Your Web  | Istomer Hub   |  |   |
| General FAQ           | McKesson  | Health Solutions Product Support  |  |   |
| Support Cases         |   |   |  |   |
| Documents             | Open Cases  | (1 - 5 of 1/54 )  |  | View Al   |
| Reports               | Case Code   | Case Name   | 4-Standard   | Status  |
| ClaimsXten CRA        | 345156  | How do I enter a Pivotal incident on behalf of a client?  | 4-Standard   | Resolved  |
| Cases                 | 344815  | Access to VITAL Navigator for new Clinical Implementation Specialist  | 3-Medium   | Resolved  |
| Network Cases         | 344255  | Requesting for the Review Manager 13.0 Product key  | 4-Standard   | Resolved  |
|                       | 344086  | Reoccurrence of a STEMI   | 4-Standard   | Resolved  |
| Create New Case       | Announceme  | nts ( 1 - 2 of 2 )  |  |   |
| Create ClaimsXten     | > Updates   | to Select Clinical Revision Documents   |  |   |
| CRA                   | Some Cli  | nical Revision documents were updated on February 20, 2015, due to formatting and oth   | er min <mark>or errors (the</mark>   | re have   |
| Give Feedback         | been no o<br>updated o<br>Behaviors<br>Residenti<br>Diagnosis<br>Clinical R | content changes). I nose documents are now available from the Documents section of the<br>documents are: Behavioral Health Adolescent Clinical Revisions 2015, Behavioral Health<br>al Health Child Clinical Revisions 2015, Behavioral Health Geriatric Clinical Revisions 20<br>al and Community-Based Treatment Clinical Revisions 2015, Behavioral Health Substan<br>Clinical Revisions 2015, Level of Care Acute Pediatric Clinical Revisions 2015, Level of<br>levisions 2015. Level of Care Outpatient Rehabilitation and Chicopractic Clinical Revision | MHS Customer Hu<br>Adult Clinical Rev<br>15, Behavioral Hes<br>ce Use Disorders an<br>Care Long-Term A<br>15, 2015, Level of C | b. The<br>isions 2015,<br>alth<br>id Dual<br>cute Care<br>are |

#### 3. Complete the New Case form

| MSKESSON                | Home   My Profile   My Company's Info   Other Links   Offices   Download Central   Education   Site Tour   Help   Log Off  |        |
|-------------------------|--|--------|
| Empowering Healthcare   | are Create New Case  |        |
| Knowledge Items         | Fields with an asterisk (*) are mandatory.   | ^<br>_ |
| General FAQ             | Case Information   |        |
| Support Cases           | * Subject (Select from drop-down) * Topic (Select from drop-down)  |        |
| Documents               |  |        |
| Reports                 |  |        |
| ClaimsXten CRA<br>Cases | Priority<br>If you submit an URGENT or HIGH priority case, you MUST contact MHS Product Support<br>directly by phone or the case will be treated as Medium priority. |        |
| Network Cases           | - For Inte@ual and CCMS/Vital Platform call 800.477.7042.     - For Claims Performance call 888.474.4262   |        |
| Create New Case         | * How would you rate the priority of this case? (Select from drop-down)  |        |
| Create ClaimsXten       |  |        |
| CRA                     | Case Details   |        |
| Give Feedback           | Your confirmation e-mail will provide instructions for submitting supporting information such a  |        |
|                         | * Case Name  |        |
|                         | * Description  | -      |
|                         | ۲  | •      |
|                         | Submit Cancel  |        |

- a. Select "Product Support" from the SUBJECT drop down
- b. Select "CCMS/Review Manager/Disease Monitor Software" from the TOPIC drop down menu
- c. Select a priority level based on your timing needs
- d. On the CASE NAME line enter "IQ View product key"
- e. On the DESCRIPTION line enter "InterQual View 2015"
- f. Verify that the contact information listed for you is valid
- g. Click SUBMIT
- h. You will see a confirmation message pop up and receive a confirmation email shortly after
- i. Based on the priority you've selected, you will receive a response with your unique InterQual View product key in a separate email within the timeframe specified.

## Phase 2: Downloading Your Software

- 1. If you've previously used Download Central, proceed to step 2. If you have not used Download Central, follow the next steps to get access.
  - a. To start, log back into MHS Customer Hub
  - b. In the top navigation bar, click "My Company's Info"

| MCKESSON                       | Home   My Profile My Company's Info Other Links   Offices   Download Central   Education   Site Tour   Help |  |            |          |  |  |  |  |  |
|--------------------------------|---|--|------------|----------|--|--|--|--|--|
| Empowering Healthcare          | Welcome   |  |            |          |  |  |  |  |  |
| Knowledge Items<br>General FAQ | MHS Cu<br>Your Web<br>McKesson  | stomer Hub<br>Portal for<br>Health Solutions Product Support         |            |          |  |  |  |  |  |
| Support Cases                  | rt Cases  |  |            |          |  |  |  |  |  |
| Documents                      | Case Code   | Case Name  | Priority   | Status   |  |  |  |  |  |
| Reports                        | 345735  | request for IW Technical doc   | 4-Standard | Resolved |  |  |  |  |  |
| ClaimsXten CRA                 | 345156  | How do I enter a Pivotal incident on behalf of a client?             | 4-Standard | Resolved |  |  |  |  |  |
| Cases                          | 344815  | Access to VITAL Navigator for new Clinical Implementation Specialist | 3-Medium   | Resolved |  |  |  |  |  |
| Network Cases                  | 344255  | Requesting for the Review Manager 13.0 Product key                   | 4-Standard | Resolved |  |  |  |  |  |
|                                | 344086  | Reoccurrence of a STEMI  | 4-Standard | Resolved |  |  |  |  |  |
| Create New Case                | Announceme  | nts (1 - 2 of 2)   |            |          |  |  |  |  |  |
| Create ClaimeVten              |   |  |            |          |  |  |  |  |  |

- c. Copy the number under the column "Customer Number/DLC Account Number", you will need this to request access to Download Central.
  - i. If there are multiple rows, copy the number associated with your particular facility/site name

|                 | My Company's Information               | 1         |        |                     |                |                |
|-----------------|--|-----------|--------|---------------------|----------------|----------------|
| adge Items      | Company Information                    |           |        |                     |                |                |
| ral FAQ         | Company Name                           |           | City   |                     | State          |                |
| ort Cases       | McKesson Health Solutions, Product     | Division  | Newton |                     | MA             |                |
| uments          | McKesson Account Managers              |           |        |                     |                |                |
| orts            | Name                                   | Title     |        | Phone               | E-mail         |                |
| imsXten CRA     |  |           |        | No Records          |                |                |
| ies             | Facilities/Sites - Click the arrow for | more info |        |                     |                |                |
| twork Cases     | Facility/Site Name                     |           | City   | Customer Number/DLC | Account Number | License Number |
|                 | Sample Company                         |           | Newton | 123456789           |                |                |
| ate New Case    | •                                      |           | Newton |                     |                |                |
| eate ClaimsXten | •                                      |           | Newton |                     |                |                |
|                 |  |           |        |                     |                |                |

2. From Customer Hub click "Download Central" (DLC) in the top navigation bar where or go to https://mckesson.subscribenet.com/.



- a. If you have previously used DLC, proceed to log in and continue to step 3
- b. If you have not accessed DLC previously, click "Registration Information" in the top navigation bar
  - i. Fill out the form. You will need the customer number you just copied from Customer Hub.
  - ii. Once the request is approved by your account administrator, you will receive your activation email for DLC and can log in
- c. Note, your LOGIN ID is your email address

- 3. Once on the DLC home page, scroll down to "Browse My Software and Documentation" and click on "InterQual"
- 4. A column will open on the right with a list of InterQual product lines, select "InterQual View"

| Welcome   |  |                         |                       |                      | Suppo               | rt View Cart                         | Order Status      | Log Off        | Search       | Q Advanced Search                    |
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| My Rece   | nt Agreeme   | ents" shows your list   | of recent agreements. | "My Products" sho    | ows your list of pr | oducts.                              | ioutions. my reco |                | ou unspirajo | any neo posed in the past of days.   |
| My Rec    | ent Files  | Posted                  |                       |                      |                     |                                      |                   |                |              | View All                             |
| 4         |  |                         |                       |                      |                     |                                      |                   |                |              |                                      |
| Denotes a | critical file  |                         |                       |                      |                     |                                      |                   |                |              |                                      |
| Mar 16, 2 | 2015   | ▲                       | CCMS Authorization    | Service (XAUTH) v    | 3.2.2.1 Transaction | n Guide                              |                   |                |              |                                      |
| Mar 16, 2 | 2015   | <b>A</b>                | CCMS Authorization    | Service (XAUTH) v    | 3.2.2.1 Technical   | Release Notes                        |                   |                |              |                                      |
| Mar 16, 2 | 2015   | <b>A</b>                | CCMS Authorization    | Service (XAUTH) v    | 3.2.2.1             |                                      |                   |                |              |                                      |
| Mar 5, 20 | r 5, 2015 VITAL Platform v7.2.5.1 Technical Release Notes                      |                         |                       |                      |                     |                                      |                   |                |              |                                      |
| Mar 5, 20 | 015  | VITAL Platform v7.2.5.1 |                       |                      |                     |                                      |                   |                |              |                                      |
| Mar 4, 20 | 015  |                         | Clear Coverage Integ  | gration Service v3.9 | 9 Technical Releas  | e Notes                              |                   |                |              |                                      |
| Mar 4, 20 | tar 4, 2015 McKesson VITAL Platform Clear Coverage Integration Service Install |                         |                       |                      |                     |                                      |                   |                |              |                                      |
| Mar 4, 20 | 015  |                         | Clear Coverage Integ  | gration Service v3.9 | 9                   |                                      |                   |                |              |                                      |
| My Rec    | ent Emai   | I Notifications         |                       |                      |                     |                                      |                   |                |              | View All                             |
| Mar 16, 2 | 2015   |                         | Your Login to Downl   | oad Central has be   | en reactivated      |                                      |                   |                |              |                                      |
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| Feb 18, 2 | 2015   |                         |                       | 211                  | 11160\$AGW1.0       |                                      |                   |                |              |                                      |
| Feb 16, 2 | 2015   |                         |                       | 211                  | 11160SCCMSCU15      | (                                    |                   |                |              |                                      |
| Feb 16, 2 | 2015   |                         |                       | 211                  | 11160\$NDC2015      |                                      |                   |                |              |                                      |
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| CareEnh   | ance Clinica   | al Management Softv     | vare                  |                      | 1                   | InterQual Anonyn                     | ous Review        |                |              |                                      |
| CareEnh   | ance Resou   | urce Management So      | ftware (CRMS)         |                      | 1                   | InterQual Content Customization Tool |                   |                |              |                                      |
| CareEnh   | ance Revie   | w Manager               |                       |                      | 1                   | InterQual Coordinated Care Content   |                   |                |              |                                      |
| CareEnh   | ance Revie   | w Manager Enterpris     | e.                    |                      | 1                   | InterQual Mobile                     |                   |                |              |                                      |
| Coordina  | tad Care II  | anagamant Suptam (      | COMEN                 |                      | 1                   | InterQual® View                      |                   |                |              |                                      |
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| Interdua  |  |                         |                       |                      |                     |                                      |                   |                |              |                                      |
| InterQua  | I Coordinate   | ed Care Content         |                       |                      |                     |                                      |                   |                |              |                                      |
| InterQua  | ITraining  |                         |                       |                      |                     |                                      |                   |                |              |                                      |

|  |  |   |                    |                     |               |                |              |                   | MS         | KESSON         |
|--|--|---|--------------------|---------------------|---------------|----------------|--------------|-------------------|------------|----------------|
| Down   | load Cen   | tral  |                    |                     |               |                |              |                   |            |                |
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| InterQual<br>Click a releas<br>Choose anot<br>Current Ve | View name to see ava ner product line rsion Releases | ilable files. Choose F<br>Previous Versions | revious Versions & | & Releases to see o | lder versions | and releases f | or this prod | luct line.        |            |                |
| Version  | Release  |   |                    | # of Files          | Latest File P | osted          |              |                   |            |                |
| 2015   | InterQual View 20                                    | 15 🗲  |                    | 16                  | Feb 4, 2015   |                |              |                   |            |                |
| 2013   | InterQual View 20                                    | 13  |                    | 26                  | Feb 6, 2014   |                |              |                   |            |                |
| 2012   | InterQual View 20                                    | 12  |                    | 9                   | Aug 31, 201   | 2              |              |                   |            |                |
|  |  |   |                    |                     |               |                |              |                   |            |                |
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6. Download the file named "ReviewManager\_140.zip"

| ☐ + File Description  | - | File Size 🛛 🌲 | Date Added   | File Name | 1               |
|---|---|---------------|--------------|-----------|-----------------|
| + CareEnhance Review Manager 14.0, InterQual View 2015, please read |   | 3.4 GB        | Mar 20, 2014 | Review    | lanager_140.zip |

- 7. A download window will pop up. Follow prompts to download the file to your computer. Depending on your internet speed, the download time will vary.
  - a. Once this file is downloaded, you should review the installation instructions document within the file to complete installation titled "IQ View instruction guide 14.0"
  - b. REMEMBER: To complete installation you will need your product key

#### **Product Support**

If you experience difficulties accessing InterQual View, or if you experience any other technical issues, you can contact Product Support in the following ways:

Web: <u>mhscustomerhub.mckesson.com</u> Phone: 1-800-CRITERIA or 1-800-274-8374 E-mail: <u>cesupport@mckesson.com</u>